



# Healthy Restart **REOPENING PLAN**

2020-2021

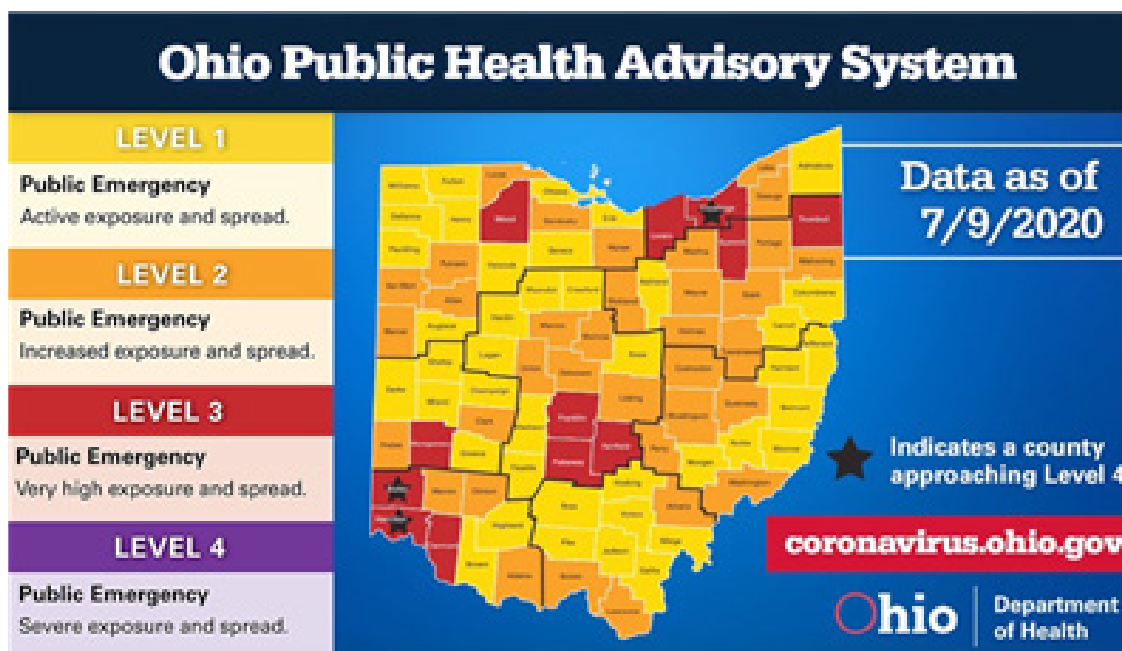


Revised: 12/2/2020

In consultation with the Governor's Office, The Ohio Department of Education, The Ohio Department of Health, the Richland Public Health, Mid-Ohio ESC participating Superintendents, and the GOAL Digital Academy Board of Education, this plan has been created to inform parents, students, staff, and community members of GOAL Digital Academy.

GOAL Digital Academy would like to present the Restart Plan for the 2020-2021 School Year. While we realize there are no perfect options with regards to school reopening and Covid-19, we believe we have come up with several viable plans utilizing the OPHAS County Phase Levels that includes four color coded options:

- Yellow or Orange** – Traditional Learning at the Labs - Option 1, Pages 2-6
- Red** – More stringent requirements for Lab use - Option 2, Pages 7-11
- Purple** – Online Learning Mode - Option 3, Pages 12-13
- Frequently Asked Questions** - Page 14-15



These options and the corresponding guidelines will be detailed in the following pages. Please note, going into a lab is **not required and is optional for students**. GOAL's expectation is to provide your student the best online experience if you choose to stay at home.

### **Academic Flexibility:**

Working closely with State and Local Health officials we must be able to be flexible with the ability to move from Yellow/Orange to Red, or even Purple, when local conditions warrant. The guidance we have recently received is relative to the labs county remaining at a Level 1. If The lab county advisory levels should rise to levels 2-4 we may find it necessary to modify our current guidance.

# OPTION ONE

## LEVEL 1 & LEVEL 2

Yellow or Orange



# LEVEL 1 & LEVEL 2

Yellow or Orange

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## LAB EXPECTATIONS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• Provide a mask or face shield for your student to wear when needed during small group instruction.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required when entering, exiting, or moving around the room.</li><li>• Wearing a mask or face shield is required when working directly with staff (i.e.- one-on-one, small group instruction, etc.) when distancing cannot be maintained protocol.</li><li>• Wearing a mask or face shield is required when working closely with other students in small groups or lab settings.</li><li>• Maintain maximum physical distance from peers whenever possible.</li></ul> <p><b>Lab differences as noted</b></p> <ul style="list-style-type: none"><li>• Students in grades 3-12 will clean desks and seats at the conclusion of each lab visit.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• Face Shield or Mask are required at all times.</li><li>• Ensure lab setup of desks provides physical distancing for students.</li><li>• Wear a mask or face shield when working one on one with students or when circulating around the room and proper physical distancing cannot be maintained.</li><li>• Ensure students maintain physical distance whenever possible.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the building administrator.</li><li>• Eliminate shared lab materials.</li><li>• Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.</li><li>• Use supplies provided to spray desks, chairs, and any common materials needed before new students' transition into the lab.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Make sure lab staff are provided with all supplies needed daily including disinfectant and paper towels.</li><li>• Disinfect lab mid-morning, after lunch, and after school.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure labs are physically distanced.</li><li>• Ensure labs are disinfected during the day.</li><li>• Ensure supplies are readily available for employees.</li></ul>

# LEVEL 1 & LEVEL 2

Yellow or Orange

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## RESTROOMS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Provide a mask or face shield for your student to wear when in hallways and in restrooms.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required when in hallways and in restrooms.</li><li>• Follow all signage in the hallways, common areas and restrooms.</li><li>• When possible, stay to the right when traveling down hallways to get to restrooms.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• Assist in supervision of restrooms, hallways, and common areas.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the building administrator.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Disinfect restrooms based on schedule provided by school administration. This includes but is not limited to door handles, toilets, stalls, and sinks.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure proper signage is installed in hallways, common areas and restrooms.</li><li>• Ensure supplies are readily available for cleaning.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li><li>• Provide supervision of restrooms to ensure limited numbers of students are in restrooms at the same time.</li><li>• Implement measures such as closing sinks or urinals when necessary to allow for appropriate physical distancing.</li></ul>

# LEVEL 1 & LEVEL 2

Yellow or Orange

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## DROP OFF, PICK UP, AND VISITORS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• Provide a mask or face shield for your student to wear on the bus and while at school when needed.</li><li>• Limit visits to school as much as possible.</li><li>• Conduct a personal health screening prior to coming to a GOAL lab and do not come if you are running a fever higher than 100°F or showing other symptoms</li><li>• Follow posted guidelines and read all signage whenever entering the building.</li><li>• Wearing a mask or face shield is recommended when entering the building.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required when entering, exiting, or moving around the room.</li><li>• Report directly to your assigned classroom/area upon arrival to the lab.</li><li>• Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• Supervise hallways and common areas to ensure students are reporting immediately to assigned lab and not congregating in hallways or common areas.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the building administrator.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Disinfect common areas based on a schedule provided by GOAL leadership. This includes but is not limited to door handles, handrails, toilets, stalls, counters, and sinks.</li><li>• Ensure designated doors are propped open at arrival and dismissal.</li><li>• Ensure designated doors are closed after arrival and dismissal.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure adequate supervision is available in the parking lots, and in common areas of the lab.</li><li>• Ensure proper signage is installed in hallways and common areas.</li><li>• Ensure supplies are readily available for cleaning.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li><li>• Ensure designated doors are propped open at arrival and dismissal.</li><li>• Ensure designated doors are closed.</li><li>• Implement staggered dismissal times if necessary to maximize physical distancing and student safety.</li></ul>

# LEVEL 1 & LEVEL 2

Yellow or Orange

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## MEETINGS & CONFERENCE

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Notify the school of your preference to attend meetings in person, via phone, or using a virtual platform.</li><li>• In person meetings should follow appropriate physical distancing protocols and it is recommended masks or face shields be worn when entering, exiting, and moving around the building.</li><li>• Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100°F or showing other symptoms.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Participate in meetings as requested by parents/caregivers or school staff.</li><li>• Follow physical distancing protocols.</li><li>• Wearing a mask or face shield is recommended when entering the meeting, exiting the meeting, or when moving around the building to attend the meeting.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• When possible, attend meetings from the classroom using video technology.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Clean and disinfect conference rooms after meetings or provide materials for cleaning and disinfecting to take place.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Provide parents/caregivers with options for in-person, phone, or video conferencing.</li><li>• Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.</li><li>• Ensure physical space used for meetings allows for distancing guidelines</li></ul>

# OPTION TWO

## LEVEL 3

Red





# LEVEL 3

Red

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## LAB EXPECTATIONS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• Provide a mask or face shield for your student to wear when needed during small group instruction.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required when entering, exiting, or moving around the room.</li><li>• Wearing a mask or face shield is required when working directly with staff (i.e.- one-on-one, small group instruction, etc.) when distancing cannot be maintained protocol.</li><li>• Wearing a mask or face shield is required when working closely with other students in small groups or lab settings.</li><li>• Maintain maximum physical distance from peers whenever possible.</li></ul> <p><b>Lab differences as noted</b></p> <ul style="list-style-type: none"><li>• Students in grades 3-12 will clean desks and seats at the conclusion of each lab visit.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• Face Shield or Mask are required at all times.</li><li>• Ensure lab setup of desks provides physical distancing for students.</li><li>• Wear a mask or face shield when working one on one with students or when circulating around the room and proper physical distancing cannot be maintained.</li><li>• Ensure students maintain physical distance whenever possible.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the building administrator.</li><li>• Eliminate shared lab materials.</li><li>• Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.</li><li>• Use supplies provided to spray desks, chairs, and any common materials needed before new students' transition into the lab.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Make sure lab staff are provided with all supplies needed daily including disinfectant and paper towels.</li><li>• Disinfect lab mid-morning, after lunch, and after school.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure labs are physically distanced.</li><li>• Ensure labs are disinfected during the day.</li><li>• Ensure supplies are readily available for employees.</li></ul>

# LEVEL 3

Red

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## RESTROOMS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Provide a mask or face shield for your student to wear when in hallways and in restrooms.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required when in hallways and in restrooms.</li><li>• Follow all signage in the hallways, common areas and restrooms.</li><li>• When possible, stay to the right when traveling down hallways to get to restrooms.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• Assist in supervision of restrooms, hallways, and common areas.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the building administrator.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Disinfect restrooms based on schedule provided by school administration. This includes but is not limited to door handles, toilets, stalls, and sinks.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure proper signage is installed in hallways, common areas and restrooms.</li><li>• Ensure supplies are readily available for cleaning.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li><li>• Provide supervision of restrooms to ensure limited numbers of students are in restrooms at the same time.</li><li>• Implement measures such as closing sinks or urinals when necessary to allow for appropriate physical distancing.</li></ul>

# LEVEL 3

Red

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## DROP OFF, PICK UP, AND VISITORS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• Provide a required mask or face shield for your student to wear at school when needed.</li><li>• Limit visits to school as much as possible.</li><li>• Conduct a personal health screening prior to coming to a GOAL lab and do not come if you are running a fever higher than 100°F or showing other symptoms</li><li>• Follow posted guidelines and read all signage whenever entering the building.</li><li>• Wearing a mask or face shield is recommended when entering the building.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required when entering, exiting, or moving around the building.</li><li>• Report directly to your assigned classroom/area upon arrival to the lab.</li><li>• Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• Supervise hallways and common areas to ensure students are reporting immediately to assigned lab and not congregating in hallways or common areas.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the building administrator.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Disinfect common areas based on a schedule provided by GOAL leadership. This includes but is not limited to door handles, handrails, toilets, stalls, counters, and sinks.</li><li>• Ensure designated doors are propped open at arrival and dismissal.</li><li>• Ensure designated doors are closed after arrival and dismissal.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure adequate supervision is available in the parking lots, and in common areas of the lab.</li><li>• Ensure proper signage is installed in hallways and common areas.</li><li>• Ensure supplies are readily available for cleaning.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li><li>• Ensure designated doors are propped open at arrival and dismissal.</li><li>• Ensure designated doors are closed.</li><li>• Implement staggered dismissal times if necessary to maximize physical distancing and student safety.</li></ul>

# LEVEL 3

Red

STUDENTS IN-PERSON AND IN-LABS DAILY WITH SAFETY PROTOCOLS  
(INCLUDING ONLINE LEARNING IF THE DISTRICT IS REQUIRED TO CLOSE)

## MEETINGS & CONFERENCE

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Notify the school of your preference to attend meetings in person, via phone, or using a virtual platform.</li><li>• In person meetings should follow appropriate physical distancing protocols and it is recommended masks or face shields be worn when entering, exiting, and moving around the building.</li><li>• Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100°F or showing other symptoms.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Participate in meetings as requested by parents/caregivers or school staff.</li><li>• Follow physical distancing protocols.</li><li>• Wearing a mask or face shield is recommended when entering the meeting, exiting the meeting, or when moving around the building to attend the meeting.</li></ul>	<p><b>Teachers/Staff</b></p> <ul style="list-style-type: none"><li>• When possible, attend meetings from the classroom using video technology.</li></ul> <p><b>Lab Cleaning</b></p> <ul style="list-style-type: none"><li>• Clean and disinfect conference rooms after meetings or provide materials for cleaning and disinfecting to take place.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Provide parents/caregivers with options for in-person, phone, or video conferencing.</li><li>• Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.</li><li>• Ensure physical space used for meetings allows for distancing guidelines</li></ul>

# OPTION THREE

## LEVEL 4

Purple



# LEVEL 4

Purple

STUDENTS AT HOME DAILY INDIVIDUAL  
ONLINE LEARNING EXCEPT DURING  
STATE MANDATED TESTING

## EXPECTATIONS

Student and Parent/Caregiver	Staff
<p><b>Parents/Caregivers</b></p> <ul style="list-style-type: none"><li>• Monitor student progress on coursework.</li><li>• Developing a “school schedule” is recommended to keep routines in place for students while working from home.</li><li>• Communicate questions and concerns immediately to staff.</li><li>• Monitor and support student progress through an online curriculum with parent/caregiver access to the online platform and progress information.</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Students will not come to a lab for instruction. This will change when <u>state mandated testing</u> must happen.</li><li>• It is recommended students follow a schedule to complete online learning, assignments, and assessments.</li><li>• Students will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies)</li><li>• Communicate questions and concerns immediately to teachers.</li><li>• Students and teachers will participate in virtual check-in meetings designed to support student course progress and provide opportunities for students to connect with each other.</li><li>• Students will earn grades for their work.</li><li>• If state or local regulations require a school closure, students participating in this option will continue as scheduled, and will continue to use the online curriculum and platform.</li></ul>	<p><b>Teachers</b></p> <ul style="list-style-type: none"><li>• Teachers will support students by assisting with use of the online platform, pacing, and providing feedback on assignments and assessments.</li><li>• Students and teachers will participate in virtual check-in meetings designed to support student course progress and provide opportunities for students to connect with each other.</li><li>• Teachers will be available for office hours; one on one session will be available in the morning or in the afternoon.</li><li>• Teachers will grade work in a timely manner.</li><li>• During state mandated testing, all staff will be required to come and proctor and assist in testing.</li></ul> <p><b>Technology Department</b></p> <ul style="list-style-type: none"><li>• GOAL Digital Academy will provide a Chromebook for each student to use at home; students will not be asked to share devices.</li><li>• GOAL Digital Academy will support families without Wi-Fi access.</li><li>• GOAL Digital Academy will provide help desk assistance when technology issues occur.</li><li>• Technology staff will report to the Mansfield lab.</li></ul> <p><b>Administration</b></p> <ul style="list-style-type: none"><li>• Ensure each student has a device at home.</li><li>• Monitor and assist teachers in the delivery of content for students.</li><li>• Implement appropriate grading procedures and work from home guidelines for teachers.</li><li>• Fiscal staff will report to the lab to manage day to day operations.</li></ul>

# Frequently Asked **QUESTIONS**

1. **How do we increase air circulation in our labs?** GOAL will be opening windows, keeping hallway and classroom doors open, and use fans to move in fresh air. If no windows are available to open, we will utilize air purifiers.

2. **Are face masks a requirement at a lab?** Masks will be required in the lab and special circumstances will be approved by the Superintendent/Administration. The excuse must be documented in SAS. Will be required for grades 3-12.

3. **Will there be social distancing in the lab?** Yes, the desks, computers and tables will be moved to enforce the 3-6' social distancing space.

4. **Will students have to sign up to come into the lab?** Based on the recommendations from the State of Ohio, in Phases 1 & 2, students will be allowed to enter a lab without reserving a time. In Phase 3, lab supervisors will work with staff on deciding who will need to come or if students request to come in.

5. **How often will the labs be cleaned?** GOAL will be cleaning the labs daily. GOAL has purchased a spray on hospital disinfectant that will completely sanitize door handles, desks, hand rails, etc. Cleaning supplies will be stocked at all labs.

6. **How often will the restroom be cleaned?** It will be cleaned nightly and will be checked by staff during the day. GOAL will spray down the restroom 2x during the day.

7. **Will there be a time that students are not allowed in the lab?** Only during a Phase 4 closing.

8. **What types of PPE equipment will there be?** All labs will have multiple handwashing stations, sanitation stations, Plexiglas partitions on staff and receptionist desks, face shields, rubber gloves, thermometers and masks.

# Frequently Asked **QUESTIONS**

## **9. What happens if a student, staff or someone we have encountered falls ill with COVID-19?**

### **If a student tests positive,**

The student is required to be isolated and our lab administrator will contact anyone that meets definition of a close contact. Any siblings that live with this student will also be required to be sent home to be quarantined. This may or may not require an entire lab and teacher be sent home for two weeks to be quarantined. The Superintendent and the Director of Operations will do the contact tracing investigation to determine who all needs to be quarantined. The student that tested positive may return to school once their doctor has deemed them recovered. If the others that were quarantined never develop symptoms, they may return after the 14 days have passed. The lab will be cleaned and disinfected.

### **If a teacher/staff member tests positive,**

The teacher is required to be isolated and our lab administrator will contact anyone that meets definition of a direct contact. This situation may or may not require an entire lab be sent home for two weeks to be quarantined. The local department of health staff will do the contact tracing investigation to determine who all needs to be quarantined. The teacher that tested positive may return to school once their doctor has deemed them recovered. The lab will be cleaned and disinfected.

## **10. Is there any option for teachers to work from home if students are required because we feel our safety is compromised?**

Full-time staff were hired to help cover labs and directly work with students as such - to remain a full-time employee if we are on Phase 1, 2 or 3 you will have to be onsite at your assigned lab. This is true of all essential employees in Ohio. We will be following all mandatory guidelines. If we are in a Phase 4 level, GOAL will determine the use of staff at their assigned locations.

**11. Are schools considered an essential business?** Yes, as such all phases staff will be required to report.