

GOAL DIGITAL ACADEMY

Board of Directors

Regular Board Meeting Minutes - November 2, 2017

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
Treasurer Earnest called the role
Present: Dr. Winand, Mr. Peterson, Mrs. Byrne, Dr. Metcalf, Mr. Nickoli
4. Recognition of Guests
Jim Smith – Sponsor Liaison
Amanda Mahon – Mid-Ohio ESC Ohio Director of Education
5. Informational Items
 - A. Sponsor Review – Jim Smith
 - 1.) Financial
 - 2.) Enrollment – SPED, Student Files, Truancy
 - 3.) Newsletter
 - 4.) Epicenter Reporting
 - B. FTE October 15, 2017 vs. October 15, 2016
 - C. Administrative Assistant Interviews Completed –
 - D. Career Tech Update – Mike Wellin
 - E. Documentation of Student Hour update – Mike Wellin
 - F. Sponsor Contract – Updated
 - G. Staff Handbook – Policies for manual
 - H. Annual Conflict of Interest Statement for Members
6. Presentation of Minutes
Approved and signed the November 2, 2017 regular board meeting minutes.

Motion by Mr. Nickoli, seconded by Mrs. Byrne to approve the minutes.
Vote: Five Yeas
President Metcalf declared the motion passed.
7. Treasurer's Report and Recommendations
 - A. It is recommended to approve the monthly financials as presented
 - B. It is recommended to approve the annual budget as presented
 - C. It is recommended to approve the Budget vs Actual as presented
Motion by Mr. Peterson, seconded by Dr. Winand to accept the recommendations.
Vote: Five Yeas
President Metcalf declared the motion passed.

8. Superintendent's Report and Recommendations

Personnel

- A. Recommended to approve the following employment contracts for the 2017-2018 contract year

<u>Name</u> <u>Teacher</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
James Randas	Construction/Business CTE	PT	10/4/17
Debrah Strong	Behavioral Counseling	PT	10/2/17
Diane Moore	Administrative Assistant	FT	1/2/17

- B. Recommended to approve the following resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Walter Nichols	ESL Tutor	10/27/17

- C. Recommended to adjust the following salary to reflect additional degree/certification for the 2017-2018 contract year, pro-rated to reflect date of attainment.

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Sarah Steward	Technology	10/25/2017

- D. Recommended the following staff receive curriculum payment for completion of yearly curriculum.

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Darcy Ruffin	Life Science	2 semesters

Motion by Dr. Winand, seconded by Mrs. Byrne to accept the recommendations.

Vote: Five Yeas

President Metcalf declared the motion passed.

Operational

- E. Adopted school policies

<u>Policy#</u>	<u>Title</u>	<u>New/Revised</u>
1.19	Work Stoppages	New
2.02	Evaluation of Superintendent	New
2.05	Evaluation of Administrators	New
3.02	Criminal Records Check	New
3.04	Family and Medical Leave Act	Revised
3.10	Alcohol and Drug Abuse Testing Policy for Personnel Performing Safety-Sensitive Duties	New
3.12	Staff Gifts	New
3.13	Staff Computer, E-Mail, Network and Internet Use	New
3.14	Assault Leave	Revised

4.00	Professional Staff Positions, Recruitment And Employment	New
5.02	Evaluation of Support Staff	New
5.03	Support Staff Hours and Overtime	New
7.15	Teaching About Religion	New
9.08	Title IX Grievance Procedure Employee and Student	New
9.10	Student Complaints of Sexual Harassment	New
9.11	Employee Complaints of Sexual Harassment	New
9.25	School Volunteers	New

Motion by Mr. Peterson, seconded by Mr. Nickoli to accept the recommendation.
Vote: Five Yeas
President Metcalf declared the motion passed.

F. Amended Sponsor Contract

Motion by Dr. Winand, seconded by Mr. Peterson to accept the recommendation.
Vote: Five Yeas
President Metcalf declared the motion passed.

Financial

G. Curriculum Leasing

Recommended to amend the curriculum lease with Fuel Ed for Aplus and Fuel Ed courses from a one-year to a three year contracts from 10/30/17 to 8/31/2020.

H. Recommended to process payroll for the Ashland County Community Academy (ACCA) Treasurer, Steve Earnest, in accordance with his ACCA Treasurer Contract.

Motion by Mrs. Byrne, seconded by Dr. Winand to accept the recommendations.
Vote: Five Yeas
President Metcalf declared the motion passed.

9. Adjournment

Motion by Mr. Peterson, seconded by Mrs. Byrne to adjourn meeting.
President declared meeting adjourned at 8:42 a.m.

Approved:

1/4/18
Date

Jan Metcalf
President

[Signature]
Treasurer

