

# GOAL DIGITAL ACADEMY

## Board of Directors

Board Minutes

August 4, 2022

1. Called to Order at 8:10 a.m.

2. Pledge of Allegiance

3. Roll Called

Treasurer Earnest called the roll.

Present: Mr Peterson, Mr Hickman, Mrs Curtis, Mr Ute

Absent: Mr Nickoli

4. Recognition of Guest(s)

LeRoy Smith – GOAL Assistant Principal

Jeff Grimmett – GOAL Director of Operations

5. Informational Items

A. FTE Review -

1) July 2021 – 769.35

2) July 2022 – 722.52

B. Sponsor Review – Jim Smith Presenting

1.) Financial and enrollment monthly review

2.) DOPR Application for 2022-23 School Year

C. Job Postings

D. All Staff Meeting

E. Grow Our Own Program

F. Summer Engagement/Summer School – LeRoy Smith

G. Building Projects – Jeff Grimmett

H. 2022-23 Board Meetings – October 6, 2022; December 1, 2022; February 2, 2023;

April 6, 2023; June 1, 2023; and August 3, 2023

I. Next Meeting – October 6, 2022 @ 8:00 am at Mansfield Lab

6. Presentation of Minutes

A. Approved and signed the June 2, 2022 board meeting minutes.

Motion by Mr Ute, seconded by Mr Hickman to accept the recommendation.

Vote: Four Yeas

Absent: Mr Nickoli

President Peterson declared the motion passed.

7. Treasurer's Financial Reports

A. Board reviewed the monthly financials reports (CHKREG, FINSUMM) as presented.

B. Board reviewed the Budget vs Actual (aka. BVA) report as presented.

C. Credit Card

- # of cards and accounts issued – 2 (Patricia Jenkins and Stephen J. Earnest)
- # of active cards and accounts issued – 2 (Patricia Jenkins and Stephen J. Earnest)
- cards/accounts expiration dates – 11/2023 shared cards/accounts credit limits – currently \$7,500, requested \$15,000 on 4/19/22.

8. Superintendent's Report and Recommendations

**Personnel**

A. Employment Contracts

Approved the following employment contracts effective with the 2022-2023 contract year (contingent upon proper certification/licensure, completed background checks and FTE funding)

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
<b>Full-Time</b>			
Kyleigh Holtsberry	Teacher	185 day	9/1/22
Benjamin Schaad	Intervention Specialist	185 day	9/1/22
<b>Part-Time</b>			
McKynna Byrne	SpEd/Tutor/Psychology Support	Hourly	8/3/22
<b>Job Change</b>			
Angeline Burke	Math Teacher/Guidance Assist	185 day, +30 days	
Ryan Hontz	Academic Software Developer	215 day	8/1/22
Dakota Parrish	Educational Advocate	205 day	8/1/22

B. Approved the following staff for extended contract days for June & July 2022 to be paid at their daily rate for up to:

<u>Name</u>	<u>Position</u>	
Diane Moore	Exec. Asst to Supt	93.4 Hours
Jill Millisor	Records Process	22 Days
Jessica Caughlan	Parent & Family Engagement	7.5 Days
Ryan Hontz	Academic Software Developer	5 Days
Dionna Randas	Curriculum Director	8 Days
Kelli Fisher	K-8 Director	5 Days

C. Approved to adjust base contracts for earning certifications effective at the beginning of their contract for FY23:

<u>Name</u>	<u>Position</u>	<u>Adjust</u>
Heather Allen	School Counselor Certification	\$2,000 – certification earned
Sean Flannery	Technology	\$2,000-Associates earned* *FY22 & FY23

D. Approved to accept the resignations of Jennifer Cobern & Lyndsay Witmer as presented.

- E. Approved to adjust the salary of Wes Stauffer to reflect Intervention Specialists with same level of experience.
- F. Approved to compensate the following staff for picking up additional duties for a maximum of 12 weeks for coverage for staff on medical leave, effective August 24-October 31, 2022:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Supplemental</u>
Stephanie Bowers	Intervention Specialist	Maternity Coverage	\$150 per week

- G. Approved Attachment A – FY23 employment list with all corrections, job changes, new hires & supplementals.
- H. Approved a month leave of absence for Sean Flannery from 7/1/22 to 8/1/22 and to prorate his FY23 contract for 11 months.

Motion by Mrs Curtis, seconded by Mr Ute to accept the recommendation.

Vote: Four Yeas

Absent: Mr Nickoli

President Peterson declared the motion passed.

**Operational**

- A. Approved the FY23 Student/Parent and Personnel handbooks as presented.
- B. Approved the June & July 2022 Monthly Proof of Residency Verification forms.
- C. Approved the contract with Building Management Partners for building maintenance at all labs as presented.
- D. Approved the Reaching for All Students Language and Literacy Grant submission for funding.
- E. Approved the following board policies as presented:

<u>Policy#</u>	<u>Title</u>	<u>New/Revised</u>
1.21	Complaints About Fellow Employees	New
8.10	Uniform Federal Grant Guidance	Updated
8.19	Inventory and Disposal of Equipment Obtained with Federal Awards	New

Motion by Mr Hickman, seconded by Mrs Curtis to accept the recommendation.

Vote: Four Yeas

Absent: Mr Nickoli

President Peterson declared the motion passed.

9. Adjournment

Motion by Mr Ute, seconded by Mr Hickman to accept the recommendation.

Vote: Four Yeas

Absent: Mr Nickoli



President Peterson declared the motion passed.

President Peterson declared meeting adjourned at 10:30 a.m.

Next meeting to be held on October 6, 2022 @ 8:00 am

Approved:

10/20/2022  
Date

  
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President  
  
\_\_\_\_\_  
Treasurer