



Sick Leave

GOAL provides paid sick leave for regular employees due to personal illness, pregnancy, exposure to contagious disease which could be communicated to others, and for absence due to illness, injury, or death in the employee's immediate family. Immediate family is defined as: parents, grandparents, grandchildren, spouse, brothers, sisters, children, stepchildren, in-laws, aunt, uncle, and any person residing in the same household. Regular, full-time employees of the Board eligible for sick leave shall receive fifteen (15) such sick leave days annually at the rate of one and one-quarter (1-1/4) a month. Unused sick leave shall be cumulative.

A regular employee who has no accumulated sick leave will be advanced his/her unearned sick leave for the balance of any school year in which such advancement is necessary. Any such advanced sick leave credit will be charged against the subsequent accumulation of that employee. Substitutes or persons who are employed by the Board on an as-needed, seasonal, or intermittent basis, are not eligible for paid sick leave. Employees must be in attendance on scheduled work days or be in authorized leave status. Employees who miss more than 2 consecutive days must turn in medical documentation. Sick leave **MUST** be documented in Kiosk System.